

Diocese of Lancaster

Request for approval in principle to purchase equipment for spiritual, pastoral or social benefit of the Parish.

Parish

Property (Church, Hall, etc) Is it
'Listed'?.....

Brief details of the purchase saying why the equipment is needed.

Estimated cost including VAT if known. £.....

Source and amount of available funds £.....

Will a loan be required? YES / NO If yes: amount: £.....

What amount can be repaid each year from surplus income £.....

Further information in support of this purchase:
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Signed..... (Parish Priest) **Date**

This form should be used for all purchases costing in excess of £5,000. It should be sent to the Secretary of the Finance Committee at the Pastoral Centre.